

It's in the bag!

A new concept for

In-House training

Pick 'n' Mix

Pick six topics from our extensive list
for a day's training

www.learnpayroll.co.uk/pick-n-mix/

Pick 'n' Mix

Why be told what your training will consist of when you can choose how to meet the demands of your business?

learnPAYROLL is pleased to announce the launch of its new pick 'n' mix modular approach to in-house training.

We will provide a day's training presented by the most experienced payroll professionals in the country, but you choose up to six topics from the list below:

- Calculating paid annual leave entitlement in a variety of special circumstances
- Pensions and the links with National Insurance
- New Approach to Compliance Checks
- PAYE Settlement Agreements
- Dispensations
- Electronic Filing
- Benefits during maternity leave
- Salary Sacrifice
- Statutory Sick Pay
- Court Orders
- P11d Hotspots
- Termination Payments - an overview
- Tax Year End Preparation
- Deductions from Pay
- Benefits in Kind and the National Insurance implications
- Student Loan Deductions
- Fraud and Disaster Prevention
- Employment Status
- Parental Leave and Time Off for Dependents
- Overview of PAYE & NI
- Procedures Manual
- Statutory Exemptions from Tax and NI

Let us know if you cannot see what you want and we will discuss it with you.

To view what each of the above topics includes please visit www.learnpayroll.co.uk/pick-n-mix/ or call 01295 225500

IN-HOUSE COURSES

Did you know that most of our full day courses can be run as in-house options?

The Benefits are:

- You save money on courses of four or more delegates
- Material is relevant to your company
- Confidentiality is maintained
- Information is delivered directly to those who need it without being filtered
- Less disruption to the workplace with no travel and time away

We have recently run HR & Payroll Update courses for in-house groups of 4 up to 100 delegates as well as courses on Basic Tax & NIC, Statutory Payments and Family Leave, Expenses & Benefits, Payroll Year End, Salary Sacrifice & Flexible Benefits, Best Practice and International Payroll.

To book a **pick 'n' mix** or standard **in-house course** call 01295 225500